



PROGRAM DIRECTOR CANDIDATE EVALUATION FORM

Candidate Name: _____ Date: _____

Program Name: _____

Hiring Committee Member Names: _____

This form is to be completed by interviewers to evaluate a candidate's overall qualifications for the Program Director position. For each category, interviewers should give the candidate a numerical rating and write specific comments in the space provided. The numerical rating system is based on the following:

5 – Exceptional; 4 – Above Average; 3 – Average; 2 – Below Average; 1 – Unsatisfactory

Category	Comments	Rating
Educational Background Does the candidate have appropriate educational qualifications or training for the position? (College degree preferred, not required)		
Prior Work Experience Has the candidate acquired necessary skills or qualifications through past work experiences?		
Technical Skills Does the candidate have the technical skills necessary for this position? (Equipped to work with GSuite, Salesforce CRM, Divvy, Protect My Ministry)		
Verbal Communication Did the candidate demonstrate effective communication skills during the interview?		
Candidate Enthusiasm Did the candidate show enthusiasm for the position and for LifeWise Academy?		

<p>Knowledge of LifeWise Did the candidate show evidence of having researched LifeWise Academy prior to the interview?</p>		
<p>Leadership Skills Did the candidate demonstrate, through his or her answers, good leadership skills?</p>		
<p>Community Connections with Local Churches Did the candidate demonstrate, through his or her answers, existing or potential connections with area churches and other organizations?</p>		
<p>Connections with Local School(s) Did the candidate demonstrate, through his or her answers, existing or potential connections with area public schools?</p>		
<p>Fundraising Experience and/or Interest Did the candidate demonstrate, through his or her answers, experience with or willingness to raise funds?</p>		
<p>Initiative Did the candidate demonstrate, through his or her answers, a high degree of initiative?</p>		
<p>Spiritual Maturity Did the candidate demonstrate, through his or her answers, spiritual maturity?</p>		
<p>Overall Impression / Recommendation Final comments and recommendations for proceeding with the candidate. Sum of total rating scores.</p>		