



SUPERINTENDENT MEETING PACKET (INTERNAL)

Right side of the folder:

- [What Educators Need to Know](#) Booklet
- [School Officials FAQ](#)
- [2023 Educator Survey](#)
- [Acknowledgement Request](#)
- [Sample Acknowledgement Letter](#)
- [LifeWise Academy White Paper](#) (only include upon request)

Left side of the folder:

- Bible-Based Character Education Booklet
- Community Interest List*
 - ✦ Public School District > Export Superintendent CIL > Adjust scale (approx 60%) > Remove Headers & Footers > Print
- RTRI Policy: District or [State Policy](#)*
- [Attorney General Letter](#)* (only include for Ohio school districts)
- Logistical Proposal Cover Page*
 - ✦ [Instructions](#)
- [Program Schedule Examples](#)
- [LifeWise Academy Outcomes Report](#) (first 2 pages printed double sided)

**add these items separately and print one-sided on 28 lb paper*

For a Superintendent Meeting you will add the custom documents to three folders and mail. Please be sure that your printing quality is consistent with the other documents in the folder. Use Priority shipping with tracking.

If you run low on Superintendent Packets, please let Karrie know!